



Facilities Planning & Management

UNIVERSITY OF WISCONSIN-MADISON

MEETING MINUTES Campus Planning Committee September 19, 2024 Hybrid Meeting Bascom Hall– Room 260 + Virtual WebEx 8:30am to 10:30am

NOTE: Reference meeting recording on [CPC website](#)

1. CALL TO ORDER

Present: Craig Berridge, Dan Cavanagh, Haley Drost, Emmet Lockwood, Josh Goldman, Bret Larget, Alex Lynn, Kurt Paulsen, Paul Peppard, Ryan Pingel, Tonia Pittman, Tom Prunell, Doug Reindl, Ian Robertson, Nola Walker, Eric Wilcots, Heidi Zoerb (Gillaspy delegate)

Excused: Yevgenya Grinblat, Provost Charles Isbell, Deneen Wellik

FP&M: Ellen Agnew, Jim Bogan, Angie Bollinger, Kirsten Coe, Sadie Derouin, Jim Gasparick, David Gerber, Janine Glaeser, Hayden Groot, Lindsey Honeyager, Rhonda James, Christine Johnson, Will Kleckner, Stephanie Jo Lee, Molly Lenz, Jesse Luckey-Winters, Silvie Marlette, Gabe Mendez, Missy Nergard, Kelly Petty, Kim Rantanen-Day, Dennis Rodenberg, Ginny Routhe, Peter Schlecht, Manny Tarin, Margaret Tennessen, Cindy Torstveit, Dan Volk, Aaron Williams, Mila Yasko

Guests: Chris Bruhn, Dan Byerly, Joel Gerrits, Mark Guthier, Alex Roe, Doug Sabatke, Kurt Stephenson, Mark Wells, Cathy Weiss

a. Eric Wilcots, delegated committee chair, called the meeting to order at 8:30am.

2. OLD BUSINESS

a. Approval of Meeting Minutes from April 18, 2024. **(ACTION ITEM)**

- **Motion to approve by Purnell, second by Robertson**
Minutes approved unanimously.

b. 2025-31 Six-Year Capital Budget Status Report (Torstveit)

- Refer to Presentation Recording ([CPC website](#))
- Torstveit gave an overview of the capital budget timeline process and 2025-27 biennial capital budget status.
- Six-year capital budget requested 38 major projects at \$5.7B. The Universities of Wisconsin recommended 11 projects at \$1.5B to the Board of Regents over the timeframe.
- Division of Facilities Development (DFD) is currently reviewing projects from the Universities of Wisconsin as well as other state projects ahead of sending to the State Building Commission and legislature in early 2025.

3. NEW BUSINESS

a. Committee Overview & Charge (Williams)

- Welcome new members:

- Divisional Representative Arts & Humanities: Dan Cavanagh
 - Chancellor’s Appointee: Glenda Gillaspy
 - Academic Staff Representative: Nola Walker
 - Committee for Women in the University: Haley Drost
 - Space & Remodeling Policies Committee: Ryan Pingel
 - Lockwood: What is the relationship between this committee and tribal relations>
 - Schlecht: We typically meet with tribal nations monthly or on an as needed basis to receive their input. There are some projects that they take a higher level of interest in, and we accommodate those requests.
- b. Design Review Board Representative Nomination (Schlecht)
 - Schlecht gave an overview of the charge, purpose, and procedures of the committee. Request is to have a member of the Campus Planning Committee sit on the Design Review Board committee for the duration of their CPC tenure.
 - Interested individuals can request to attend the next DRB meeting and the committee will look to vote on a CPC representative at the 10/17/24 meeting.
- c. Stormwater Policy Work Group Formation & Charge (Williams)
 - Overview of current policy and review of work group charge to revise the policy to provide clarity to guide expectations and regulatory compliance for campus stormwater.
 - The CPC initially adopted the Stormwater Policy in October 2023.
 - CPC is strategically positioned to assist in connecting the policy to the Chancellor’s Sustainability Initiatives.
 - CPC confirmed members:
 - Doug Reindl
 - Josh Goldman
 - Motion to approve Paulsen, second by Purnell
 - Discussion:
 - Robertson: As you are thinking about managing stormwater there should be discussion about future building design and integration with infrastructure and site constraints. Understanding restrictions and requirements early in the process will be beneficial to stewardship and resource management.
 - Include verbiage related to this integration with building and campus wide impacts into the efforts of the work group.
- d. Campus Planning Committee Engagement
 - Schlecht summarized the Spring 2024 session discussions and take-aways related to the role and charge of the Campus Planning Committee.
 - Robertson: It would be helpful if the Chancellor, Provost, or VCFA could give some direction to the committee on where to place emphasis and help focus discussions within this committee.
 - Paulsen: Is the West Campus District Plan complete and will we see a completion presentation?
 - Schlecht: Meetings are complete and currently under review. We will use the information and data gathering to inform the Framework Plan. The completion presentation around the West Campus District Plan will be integrated into the larger campus Framework Plan.
 - Takeaways that are applicable to a variety of campus planning priorities.
 - Early participation and understanding
 - Focused meetings and framework reviews
 - Enhanced project awareness
 - Process and feedback mechanism
 - Walker: I would like to request the committee receive the presentation materials ahead of the meeting if we are encouraged and/or expected to provide comments.

4. PRESENTATIONS

- a. Facility Condition Assessment & Space Utilization Study Overview

- Refer to Presentation Recording ([CPC website](#))
 - Torstveit reviewed materials related to age of buildings and infrastructure to understand the current portfolio of our 400+ structures on campus.
 - 41% of our campus buildings are over 50 years old.
 - 24% are between 25 and 50 years old.
 - 30% are between 10 and 25 years old.
 - 5% of our campus buildings are less than 10 years old.
 - Renovation age is related to building lifecycle and when a new building is required, or recapitalization/major renovation is required for that building.
 - Goal is to have 25-30% in each of the 'Renovation Age' segments.
 - Strategy to solve the challenge
 - Understand the current portfolio
 - Pursue targeted demolition
 - Use common sense financial strategies
 - Leverage existing delivery options
- b. Facility Condition Assessment (Volk)
- Assessments will evaluate the remaining useful life (action year), condition rating, and provide replacement cost estimates for buildings, systems and components to inform future capital renewal plans.
 - 122 academic and research facilities totaling 15.3 million GSF (2/3 of campus).
 - Paulsen: Will each data point for each building back out carbon emission and energy intensity.
 - Volk: We have that information for each of our buildings, but this study will not back that data out.
 - Robertson: How does the programmatic need overlay with this study? A building might be useful for an office use, but not for a campus needed use. College of Engineering will use a space as long as it is available. How can this information be integrated into the assessment?
 - Schlecht: One data point is the physical condition of the building. The Space Utilization study will get the highest and best use conditions.
 - Wilcots: The last assessment L&S completed it incorporated the available square footage that was useable based on industry standards
 - Reindl: Is part of the assessment to review hazards?
 - Torstveit: The State does have data for campus buildings which identify hazardous materials. These reports are referenced and updated whenever projects occur or when demolition requests are made.
 - Robertson: Will the data also be shared with schools, colleges and divisions to ensure it is accurate and in alignment with their planning needs?
 - Torstveit: Correct, this will be used with S/C/D's.
- c. Space Utilization and Demand Study (Winters)
- There are established industry standards around facility condition assessments, there is less standardization around space utilization. One important outcome of this study will be to identify what should be our utilization metrics and how should they be measured.
 - Study will include four space types:
 - Classrooms – 620,000 SF
 - Class Labs – 512,000 SF
 - Research Labs – 2.2M SF
 - Office Space – 3.5M SF
 - Understand current usage patterns
 - Project future demand based on enrollment and future needs
 - Propose recommendations back to campus for improvement
 - <https://facilities.fpm.wisc.edu/fpd/uw-madison-space-utilization-and-demand-study/>
 - Robertson: Based on our study a couple years ago, Engineering has too many classrooms if they were fully utilized during the day/week. Will this be looked at as part of this study?

- Winters: This is part of the study. We are asking the consultant to gather scheduling data outside of the credit instructional time. A theme of many discussions is that instruction occurs in a space, but there are other things that happen in that same space outside of credit instruction.
 - Wilcots: Understanding credits and room scheduling, is assistance needed by departments to gather and provide this data?
 - Winters: Space Management Office will need your help either through SMO or the consultant. We will want data around types of scheduling software used and how rooms are reserved and/or used.
 - Wilcots: Please give the deans information around this request when known so we can work within our departments to communicate with our units.
 - Tonia: Does department help include those spaces within Housing?
 - Winters: We will be asking this question. We want to understand the nuisance of these spaces. Can a Housing space really be used for any other use outside of Housing?

5. ANNOUNCEMENTS

- a. Next meeting is October 17, 2024

Date	Tentative Agenda Topic(s)	Location
October 17, 2024		Hybrid Bascom Room 260
November 14, 2024		Hybrid Bascom Room 260
December 12, 2024		Hybrid Bascom Room 260

6. ADJOURN

- **Chair adjourned meeting at 10:32am.**