



Facilities Planning & Management

UNIVERSITY OF WISCONSIN-MADISON

MEETING MINUTES - APPROVED

Campus Planning Committee

October 19, 2023

Hybrid Meeting

Bascom Hall– Room 260 + Virtual WebEx

8:30am to 10:30am

NOTE: Reference meeting recording on [CPC website](#)

1. CALL TO ORDER

Present: Jenna Alsteen, Cathy Arnott Smith, Chris Bruhn (Eric Wilcots sub.), Kate Corby, Yevgenya Grinblat, Yoshiko Herrera, Diana Hess, Charles Isbell, Bret Larget, Alex Lynn, Kurt Paulsen, Paul Peppard, Tonia Pittman, Tom Prunell, Ian Robertson, Doug Sabatke, Lindsey Stoddard Cameron, Deneen Wellik,

Excused: Josh Goldman, Doug Reindl, Mark Wells, Eric Wilcots

FP&M: Mark Bastian, Jim Bogan, Jonathan Bronk, David Gerber, Mark Guthier, Chad Hinman, Lindsey Honeyager, Brent Lloyd, Jesse Luckey-Winters, Gabe Mendez, Missy Nergard, Madeline Norton, Holly O'Higgins, Dennis Rodenberg, Ginny Routhe, Peter Schlecht, Clark Solowicz, Manny Tarin, Tanara Teal-Tate, Margaret Tennesen, Cindy Torstveit, Scott Utter, Aaron Williams

Guests: Joel Gerrits, Ryan Pingel, Kurt Stephenson

a. Provost Isbell, committee chair, called the meeting to order at 8:30am.

2. OLD BUSINESS

a. Approval of Meeting Minutes from September 21, 2023. **(ACTION ITEM)**

- **Motion to approve by Stoddard Cameron, second by Wellik. Minutes approved unanimously.**

b. Update: 2023-25 Biennial Capital Budget (Torstveit)

- Review of the capital budget timeline and status.

c. School/College/Division Presentation Discussion (O'Higgins/Williams)

- CPC does not need to score each project via the rubric. CPC should be prepared to create a ranked list.
 - Alsteen: There are a few projects that are not on the list that were on the previous list. Where did those projects go?
 - Williams: After discussion with the SCD, those projects moved out one biennium. We also removed the Campus Drive Path project because of its dollar threshold. It was moved to an All-Agency request project.
 - Review of SCD presentation specifics. Projects that were presented in the last biennium will not be giving presentations this time. Those presentations will be linked to the post meeting correspondence for the committee.
 - Review of the Timeline and Milestone schedule.

- Review of the three biennia project lists for Major Capital projects.
- Review of 2025-27 BCB Presentation Recommendations by FP&M.
 - November 2, 2023 Presentations: FP&M, CMPH, CALS, WSB
 - November 16, 2023 Presentations: Housing, Law School, L&S, SoE
 - November 30, 2023 will be reserved for CPC Ranking
- Alsteen: Help us understand why FP&M is not recommending projects?
 - O’Higgins: The projects not being recommended have been presented previously in the 2023-25 biennium.
 - Torstveit: FP&M eliminated duplicate presentations.
 - Isbell: These are recommendations for presentations.
- Larget: Can you provide more detailed information about where we can find the previous presentations?
 - Williams: CPC website under the Fall 2021 Session Dates. Reference the meetings from September to November 2021. We will help clarify this location in the post meeting correspondence with the committee.
- Stoddard Cameron: Are there projects on this list that follow other projects and is sequencing important to consider? Specifically wondering about the Dayton Street Low Pressure Steam Upgrade is part of the College of Engineering project?
 - Williams: The College of Engineering utility setup work was previously approved.
 - Torstveit: In terms of FP&M priorities. The currently requested South Campus Steam Utility Replacement project is priority #1. Dayton Street Low Pressure Steam Upgrade is priority #2.
- Stoddard Cameron: The committee may benefit from seeing the Science Hall presentation.
 - Torstveit:
 - Isbell: There are a couple options. Decide now if we want to see it or send out the 2023-25 presentation to the committee and discuss at our next meeting if they should present during this session.
 - Larget: L&S could use a portion of their time to present this project without changing our schedule.
 - i. O’Higgins: Just note that it is part of L&S, but Nelson Institute is viewed as a separate entity.
 - Isbell: We will send the presentation to the committee for Science Hall and discuss it at the 11/2/23 meeting.
- Alsteen: Does it make sense to give SMPH additional time for their presentation as they have four projects?
 - Williams: We will review and make sure we are giving equal time to each SCD. FP&M will review with the SCDs presenting multiple projects.
- Review the presentation template.
- Review of Planning Principles and Rubric
 - Note: FP&M is the only entity using the rubric to assign numbers to each project.
 - Alsteen: It would be helpful to know which projects impact other projects. This would help us score better and make connections. The SMPH projects have four projects so we should understand their priority and if any are contingent.
 - Bruhn: Do you want projects identified in current dollars or future biennia dollars?
 - Torstveit: Dollars should be based on when we believe the project will be constructed. FP&M will escalate dollars based on the estimated approval date prior to going to UW System.
 - Hess: My understanding was the anticipated project cost is based on when the construction is anticipated to begin. The anticipated construction cost, as identified on our request sheet is not today’s costs, but when the project will be constructed?
 - Torstveit: Correct.
 - Hess: Note, there was an update to the Kinesiology project yesterday, which has updated square footage and an updated budget. The UWBox folder has been updated.

- Paulson: We recently saw that UW enrollment peaked at over 50,000 students. Can the CPC get a future estimate or information on if that is anticipated to be a long-term trend and how that might filter down to long-term?

3. ANNOUNCEMENTS

- a. Next meeting is November 2, 2023.

Date	Tentative Agenda Topic(s)	Location
November 2, 2023	SCD presentations to CPC (x3)	Hybrid Bascom Room 260
November 16, 2023	SCD presentations to CPC (x4)	Hybrid Bascom Room 260
November 30, 2023	SCD presentation to CPC (x1) CPC Ranking Meeting	Hybrid Bascom Room 260
December 14, 2023	Signage & Wayfinding Policy + Guidelines	Hybrid Bascom Room 260

4. MEETING ADJOURNMENT

- **Motion to adjourn by Hess, second by Wellik.**
Motion approved unanimously.