



## Facilities Planning & Management

UNIVERSITY OF WISCONSIN-MADISON

### MEETING MINUTES - APPROVED

#### Campus Planning Committee

September 21, 2023

Hybrid Meeting

Bascom Hall– Room 260 + Virtual WebEx

8:30am to 10:30am

*NOTE: Reference meeting recording on [CPC website](#)*

#### 1. CALL TO ORDER

Present: Jenna Alsteen, Cathy Arnott Smith, Kate Corby, Yevgenya Grinblat, Yoshiko Herrera, Charles Isbell, Bret Larget, Alex Lynn, Kurt Paulsen, Tonia Pittman, Tom Prunell, Doug Reindl, Ian Robertson, Doug Sabatke, Lindsey Stoddard Cameron, Deneen Wellik, Mark Wells, Eric Wilcots

Excused: Josh Goldan, Diana Hess (Kristen Hendrickson sub), Paul Peppard,

FP&M: Josh Arnold, Mark Bastian, Jonathan Bronk, David Gerber, Lindsey Honeyager, Brent Lloyd, Jesse Luckey-Winters, Missy Nergard, Holly O'Higgins, Denim Ohmit, Dennis Rodenberg, Ginny Routhe, Peter Schlecht, Cindy Torstveit, Scott Utter, Craig Weisensel, Aaron Williams

Guests: Chris Bruhn, Joel Gerrits, Ryan Pingel, Alex Roe, Paul Seitz, Cathy Weiss

a. Provost Isbell, committee chair, called the meeting to order at 8:30am.

#### 2. OLD BUSINESS

a. Approval of Meeting Minutes from March 9, 2023. **(ACTION ITEM)**

- **Motion to approve by Wilcots, second by Stoddard Cameron. Minutes approved unanimously.**

b. Approval of Meeting Minutes from May 18, 2023. **(ACTION ITEM)**

- **Motion to approve by Wilcots, second by Stoddard Cameron. Minutes approved unanimously.**

c. Amending Faculty Policies and Procedures 6.28 Campus Planning Committee (Williams)

- Request to remove faculty senate confirmation of the Environmental Concerns seat, which is an extra step that is not applicable to any other committee seats on the CPC. There is no consequence to the committee or processes as a result of this action.
- The Arboretum director and the University Committee recommend allowing the Arboretum to be represented by the Director of Designee to connect the Arboretum seat to Arboretum administration. The Arboretum Committee has evolved from a governing body to an advisory body with interests in research and in campus connections. The Arboretum director or designated staff member are in a more unique position to advise on Arboretum facilities and planning.
- **Motion to approve by Paulsen, second by Stoddard Cameron. Motion approved unanimously.**

- d. Update: 2023-25 Biennial Capital Budget (Torstveit)
  - Review of the capital budget timeline and status.
  - There are four general phases to the Biennial Capital Budget process.
    - UW-Madison
      - FP&M meets with Schools, Colleges, and Divisions (S/C/D).
      - FP&M works with S/C/Ds to draft issues, project solutions and budget estimates.
      - Campus Planning Committee review presentations and recommends ranking to Chancellor.
      - FP&M sends ranking to UW System.
    - UW System
      - Reviews projects across all institutions in the System.
      - Creates the agency 6-year capital plan and biennial capital budget request.
      - Coordinates Board of Regents Capital Plan and budget request to the Division of Facilities Development (DFD).
    - State of Wisconsin Department of Administration and Division of Facilities Development
      - Review Capital projects and plan.
      - Make recommendations to legislature.
    - Legislature and Governor's office
      - State Building Commission and Legislature briefings and deliberations
      - Signature of Capital Budget, typically in mid-summer of the odd year.
- e. FP&M Presentation List Recommendation (O'Higgins/Williams)
  - 2023-25 UW-Madison enumerated project request list overview.
    - UW System and UW-Madison continue to advocate for the five remaining projects that did not get enumerated in the 2023-25 request. These five projects will not be ranked with the 2025-27 projects and will remain at the top of the list (1-4b).
      - Engineering Replacement Building/1410 Engineering Facility Demo
      - Humanities Art Department Relocation & Consolidation
      - South Central Campus Steam Utility Replacement
      - Music Hall Restoration
      - Kronshage Residence Hall Renovation
  - The CPC will only be ranking the 2025-27 projects and will not be ranking other biennia.
    - Arnott Smith: How are we as the committee supposed to think about the last biennia and ranking?
      - Torstveit: CPC should put the 2023-25 projects aside as they have been identified by leadership as our priority list and rank the 2025-27 projects beginning at one.
    - Paulsen: Is there hope that one of the 2023-25 projects will be funded?
      - Torstveit: We continue to work closely with University Relations and the leadership team to find a path forward. We remain optimistic.
  - Planning Principles have been finalized. They are based on the Board of Regents and UW System principles.
    - Strategic alignment to optimize resources.
    - Create adaptable, healthy, sustainable, resilient & safe facilities.
    - Maximize the use of campus facilities.
    - Reduce deferred maintenance & create easily maintainable facilities.
    - Overall University support for the project.
  - Review of 2025-31 Capital Budget Review & Ranking Criteria (rubric).
  - Timeline and Milestones:
    - CPC will recommend presentations for committee review (2025-27 biennia only)
    - 11/2/23, 11/16/23, and potentially the 11/30/23 meetings are for presentations.
    - List of eight recommended presentations sent out to the committee.
      - UW Housing: Dejoy/Chadbourne/New Residence Hall
      - L&S: PCC New Building
      - Law: Law Building 5<sup>th</sup> Floor
      - FP&M: CSHP Black Start/Dayton Street Steam/Outreach Center

- WSB: Grainger Hall
- CALS: Agricultural Hall Student Home
- SoE: Kinesiology Building Project
- SMPH: UW Hospital H4-7/WIMR Connector/UW Hospital K4-3/WIMR East Wedge
- Review of the ‘one-pagers’ which will be discussed at the 10/19/23 meeting.
  - Stoddard Cameron: How does the West District and/or East District planning apply?
    - Torstveit: This would be important to address in the presentations to the committee as part of the justification for the project.
  - Alsteen: What is the reason for FP&M selecting 18 of the 25, are they a given?
    - Torstveit: We are trying to focus the time of the committee. Many of the remaining projects were presented previously and exist for review.
- Past presentations are available on the Campus Planning Committee website organized under the September and October 2021 meetings.  
<https://cpla.fpm.wisc.edu/planning/campus-planning-committee-cpc/>
- Reindl: What are the elements that go into ranking the projects and is there a scorecard for doing that? It is a need, if we are doing these individually, we need to consider them as a composite in how they compare to each other.
  - Williams: Review the rubric, the planning principles, and understand each of the projects in relation to these metrics and themselves.
  - Torstveit: The rubric is the current tool.
- Reindl: What is the process to rank order all projects?
  - Torstveit: On November 30, 2023 the committee will vote/rank on all projects.
- Alsteen: Can you help me understand why it states that budgets should not be considered when ranking projects?
  - Torstveit: Projects are funded by different ‘colors’ of money and there is not a set budget number by the two primary bonding methods of General Fund Supported Borrowing (tax dollars) and Program Revenue Supported Borrowing (campus auxiliary).
  - Provst: Should this committee take the cost of projects into account when ranking?
  - Torstveit: FP&M will worry about the budget and dollars and the committee should rank the projects on relevance of importance to the institution.

3. NEW BUSINESS

- a. West Campus District Plan Update (Seitz)
  - WCDP Website: [www.vc.wisc.edu/westcampus.com](http://www.vc.wisc.edu/westcampus.com)
  - Stoddard Cameron: As you continue to go through the process and reflect on the stakeholder priorities. I would like to see sustainability and Native Nations elevated and linked with innovation, research, and collaboration.
  - Wilcots: Any ideas around financing on this plan?
    - Seitz: There is interest in partnership with the City around tax increment financing. Potential partnership with MGE to deliver utilities to the district to lessen the infrastructure costs to the institution. Most of this is not requesting projects through enumeration, but around alternative delivery methods.

4. ANNOUNCEMENTS

- a. Next meeting is October 19, 2023.

Date	Tentative Agenda Topic(s)	Location
October 19, 2023	CPC recommends presentations to committee	Hybrid Bascom Room 260
November 2, 2023	SCD presentations to CPC	Hybrid Bascom Room 260
November 16, 2023	SCD presentations to CPC	Hybrid Bascom Room 260
November 30, 2023	CPC Ranking Meeting	Hybrid Bascom Room 260
December 14, 2023	Signage & Wayfinding Policy + Guidelines	Hybrid Bascom Room 260

5. MEETING ADJOURNMENT

- **Motion to adjourn by Wilcots, second by Stoddard Cameron.  
Motion approved unanimously.**